

Confidentiality

Villanova University's student records policy was established in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. The complete policy can be viewed in the current Villanova University Catalog. Students who do not wish directory information to be made public must complete and submit a Student Record Confidentiality Request Form (available on the Registrar's website), along with photocopied proof of identification. A student's directory information can only be prevented from appearing in publications compiled after the date on which the Office of the Registrar receives the student's request form; to ensure that your directory information is excluded from the student directory and other annual publications, submit your request form within 10 days of when Fall registration opens. To revoke a confidentiality request, contact the Office of the Registrar in person (Kennedy Hall, 2nd Floor) or mail/fax a written request with photocopied proof of identification.